

## **Agenda Bill 2010-04-26C - Res. 2010-16 - Suspension of enforcement of hte pre-application conference requirement for minor dev**

**Agenda Bill ID:** AB 2010-04-26C

City Council

### **AGENDA BILL 2010-04-26C**

**Subject:** Resolution 2010-16 - Suspension of enforcement of the pre-application conference requirement for certain minor development applications.

**For Council:** April 26, 2010 Land Use Case Number: N/A

**Public Hearing:** No

#### **Attachments:**

1. Staff Memorandum to City Manager
2. Proposed Resolution 2010-16

**Initiated by:** Planning Department

**Budget Impact:** None

**Sustainability Considerations:** None

**Policy Questions for Council Consideration:**

**Should the City require applicants for all development approvals to attend a pre-application conference?**  
**Summary:**

CDC Subsection 99.030 B(1) requires applicants for all development approvals to attend a pre-application conference. This includes applications for signs, home occupations, temporary use permits, sidewalk use, final plats, lot line adjustments, re-vegetation plans, and appeals. It takes a minimum of two weeks after a pre-application conference is requested to hold the conference. The cost is a minimum of \$350.

Since requiring pre-application conferences for these minor permits is unworkable in some instances, would place an unnecessary burden on applicants, and serves no practical purpose for the City, Staff believes that their inclusion under Subsection 99.030B (1) was an oversight.

The proposed Resolution directs Staff to correct this problem during the next round of CDC amendments. However, that process often takes over six months. Due to the nature and volume of these specific applications, Staff and the City Attorney recommend immediate passage of this Resolution suspending enforcement of Subsection 99.030B (1) for the minor permit types listed above.

This Resolution will not result in any new policy or practices for Staff. The development applications proposed for exemption have never been required to hold pre-application conferences.

**Recommended Action:**

Staff recommends approval of the Resolution suspending enforcement of the pre-application conference

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requirements pertaining to signs, home occupations, temporary use permits, sidewalk use, final plats, lot line adjustments, re-vegetation plans, and appeals.

### Attachments

[AB 2010-04-26C](#) 

[Memo to CM](#) 

[Res. 2010-16](#)

- [City Council](#)

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